



## Yearly Status Report - 2017-2018

### Part A

#### Data of the Institution

Part A	
<b>Data of the Institution</b>	
<b>1. Name of the Institution</b>	EASTERN DOOARS B.ED. TRAINING COLLEGE
Name of the head of the Institution	Dr. Sanatana Triphy
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	03564222413
Mobile no.	9474767570
Registered Email	edbdtc@gmail.com
Alternate Email	edbdtc@rediffmail.com
Address	Vill. & P.O. Bhatibari, Dist. Alipurduar, PIN-736121, W.B.
City/Town	Alipurduar
State/UT	West Bengal
Pincode	736121

<b>2. Institutional Status</b>					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Rural			
Financial Status		private			
Name of the IQAC co-ordinator/Director		Mr. Prosenjit Debnath			
Phone no/Alternate Phone no.		03564222413			
Mobile no.		7548055967			
Registered Email		edbdtc@gmail.com			
Alternate Email		edbdtc@rediffmail.com			
<b>3. Website Address</b>					
Web-link of the AQAR: (Previous Academic Year)		<a href="http://www.edbdtc.org.in">http://www.edbdtc.org.in</a>			
<b>4. Whether Academic Calendar prepared during the year</b>		Yes			
if yes, whether it is uploaded in the institutional website: Weblink :		<a href="http://www.edbdtc.org.in">http://www.edbdtc.org.in</a>			
<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.31	2017	27-Nov-2017	26-Nov-2022
<b>6. Date of Establishment of IQAC</b>			16-Jul-2014		
<b>7. Internal Quality Assurance System</b>					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		
Formulation of IQAC committee	04-Dec-2017 21		200		

Identifying academic activities to enhance quality	26-Dec-2017 40	250
Proposal and formulation of D.El.Ed. course	05-Feb-2018 60	100
Organizing cleanliness awareness programme	04-Sep-2018 30	300
Organizing the National Seminar	10-Sep-2019 2	150

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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2018 0	0
No Files Uploaded !!!				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View Link](#)

**10. Number of IQAC meetings held during the year :**

5

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Formulation of IQAC committee, Identifying academic activities to enhance quality, Celebration of National Youth Day, Proposal and formulation of D.El.Ed. course, Organizing the National Seminar

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Formulation of IQAC committee	The IQAC is formulated to develop internal quality system.
Identifying academic activities to enhance quality	To enhance collaborative reserch emphasis was given on the students.
Organizing the National Seminar	National Seminar enhances quality education , human development and teaching
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**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
Governing Body	05-Nov-2018

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2018

Date of Submission

28-Feb-2018

**17. Does the Institution have Management Information System ?**

No

**Part B**

**CRITERION I – CURRICULAR ASPECTS**

**1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution has the mechanism for well planned curriculum delivery set by The West Bengal University of Teachers' Training, Education planning and Administration. The curriculum has been set by the university semester wise viz. two semester in a year. Not only that the syllabus prepared for the students which is followed by the guidelines of the NCTE. The faculty members are given necessary instruction to complete the syllabus during the stipulated time frame. In case of delivering or taking classes each faculty members is advised to keep their lesson plans and submitted it to the Head of the Department for necessary documentation. There is an arrangement of assessing

the progress of the curriculum among the students through organizing seminars and assignments. Some times they are also instructed to seat in the examination arranged by the faculties of the institution. The question papers, seminar's proceedings and assignments given by the students are also kept intact for documentation. It is also stated that there are also various other mechanisms for assessing students progress during the curriculum development. These are like practicum, external practical examination, individual seminar, school internship, theoretical exam, exhibition. Beside these the institution also organizes exhibition in department wise i.e. language, science, social science and mathematics. For the purpose of en reaching the students with the curriculum the institution organizes educational tour, celebration of international Language Day, Youth Day, Women's day celebration, celebration of Rabindra Jayanti etc. In case of PG courses (M.Ed.) arrangement has been made on behalf of the institution to conduct dissertation relating to research activities under the guidance of respective faculties in the field of education.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
NIL	D.El.Ed.	23/02/2018	730	Data not available	Yes

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
No Data Entered/Not Applicable !!!	

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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#### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
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## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

### Feedback Obtained

The institution has collected feedback from the outgoing students, teachers, employers, Alumni and Parents respectively and after due consideration of the feedback given by the above noted stakeholders the followings are the important land marks 1. In case of student feedback it is found that most of the students desired to uplift the curriculum in a more flexible manner. They opted for less practical activity and more emphasis on class activity. Most of the students intent to depend on ICT based teaching process and also opted to introduce ICT based curriculum in the institution. 2. So far as teachers feedback is concerned it is found that most of the teachers of this institution are very eager to develop their academic skill through orientation and refresher courses but time is the major constraint. Most of the teachers opted for developing the existing situation of the institution. 3. From analyzing the employers feedback it has come to the common occlusion that the employers are mainly concerned with developing team spirit in the institution. They also opted to increase teaching learning mechanism through the application of ICT mechanism. 4. In case of Alumni it is found that they opted for developing research activities, capacity building among the students and skill development. Their feed back suggested that they emphasized on inter disciplinary project in the institution. 5. After analyzing the feedback from parents s found that most of the parents are interested for developing extension activity of the institution. They also opted for organizing several social awareness programmes.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEEd	Teacher Education	100	100	100
MEd	PG course in Teacher Education	50	50	50

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### 2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution	Number of students enrolled in the institution	Number of fulltime teachers available in the	Number of fulltime teachers available in the	Number of teachers teaching both UG
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	(UG)	(PG)	institution teaching only UG courses	institution teaching only PG courses	and PG courses
2017	100	50	16	8	8

## 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
5	0	15	1	1	0
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The Remedial Classes have been institutionalized after the implementation of the Mentoring System. NeedBased remedial classes have proved to be beneficial to the students in particular and the entire college in general. The institutional practice of Mentoring System has considerably enhanced the campus environment and brought about: 1. Enhanced contact hours between Mentors with their respective students 2. Improvement in students' attendance records 3. Minimized student dropout rates (apparently due to Mentors' intervention before a student falls short of attendance or has been regularly abstaining from classes) 4. Identification of slow learners for conducting Remedial Classes 5. Advanced learners identified and encouraged with incentive prizes.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
300	24	1:13

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
26	24	2	8	4

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	APE00557	SEMESTER	15/06/2018	30/06/2018

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Internal practicum, assignments, individual and group seminars, unit tests are arranged regularly by the institution through the faculties. The conclusions made by such activities are observed and further used to improve teaching and learning mechanism. Students are guided and encouraged by faculties and subject experts for their future.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar is prepared by Principal,) in consultation with senior most faculty members. 1. In the beginning of the academic session the students are apprised of academic calendar and same is uploaded on college website and displayed on notice boards and at strategic locations. 2. Only head of the institution can incorporate minor changes in academic calendar which he or she may deem fit considering the unforeseen circumstances. 3. The Schedule of All Examinations is given in academic calendar. 4. The course teachers announce the syllabus and display question bank. 5. Assignments are submitted by students as per the dates given in academic Calendar. Following table shows the schedule of internal and external evaluation and the activities during the session: Sl. No. Date Events 1 01/07/2017 Commencement of classes for B.Ed. M.Ed. 1st Semester 2 15/07/2017 Fresher's day 3 27/07/2017 Celebration of College Foundation Day 4 15/08/2017 Celebration of Independence Day 5 17/08/2017 International Seminar 6 05/09/2017 Observation of Teachers Day 7 01/08/2017 to 23/11/2017 School Internship - B.Ed. 3rd Semester 8 03/10/2017 to 21/10/2017 Puja Vacation 9 3rd week of November,2017 Internal Assessment and Individual Seminar 10 4th week of November,2017 External Practical Examination 11 1/12/2017 - 15/12/2017 Evaluation Theoretical exam. 12 16/12/2017 - 31/12/2017 Semester break and evaluation and publication of result 13 01/01/2018 Commencement of 2nd semester classes for B.Ed. 14 12/01/2018 Birth day of Swami Vivekananda/ Celebration of National Youth Day 15 16/01/2018 Annual Sports 16 20/01/2018 Educational Tour 17 22/01/2018 Saraswati Puja 18 23/01/2018 Birth day of Netaji Subhash Chandra Bose 19 26/01/2018 Republic Day 20 21/02/2018 Celebration of International Language Day 21 08/03/2018 International Women's day celebration 22 09/04/2018 Exhibition (Language, Science, Social Science and Mathematics) 23 16/04/2018 15/05/2018 Teaching Internship Programme 24 10/05/2018 Celebration of Rabindra Jayanti 25 3rd Week of May 2018 Internal Assessment and Individual Seminar Presentation. 26 4th week of May 2018 External Practical Assessment 27 01/05/2018 - 15/05/2018 Submission of Dissertation (M.Ed. Dept.) 28 30/05/2018 Farewell of 4th Semester B.Ed. and M.Ed. students. 29 01/06/2018 15/06/2018 External theoretical written examination 30 16/06/2018 30/06/2018 Semester Break, publication of result. 31 21/06/2018 Celebration of International Yoga Day. 32 30/06/2018 End of academic year (July 2017 to June 2018)

**2.6 – Student Performance and Learning Outcomes**

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.edbdtc.org.in>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
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APE00557	BEd	Teacher Education	95	95	100
APE00826	MEd	PG course in Teacher Education	47	45	96
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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<a href="http://www.edbdtc.org.in">http://www.edbdtc.org.in</a>
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## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
<b>No Data Entered/Not Applicable !!!</b>				
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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Education, Human Development and Teaching a complex interaction	Education	28/09/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
<b>No Data Entered/Not Applicable !!!</b>				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
<b>No Data Entered/Not Applicable !!!</b>					
No file uploaded.					

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
NIL	NIL	NIL

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
<b>No Data Entered/Not Applicable !!!</b>	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
<b>No Data Entered/Not Applicable !!!</b>	
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
<b>No Data Entered/Not Applicable !!!</b>						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
<b>No Data Entered/Not Applicable !!!</b>						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
<b>No Data Entered/Not Applicable !!!</b>				
No file uploaded.				

### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government

Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
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**No Data Entered/Not Applicable !!!**

No file uploaded.

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
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**No Data Entered/Not Applicable !!!**

No file uploaded.

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
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**No Data Entered/Not Applicable !!!**

No file uploaded.

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
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**No Data Entered/Not Applicable !!!**

No file uploaded.

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
30	25.2

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Newly Added

No file uploaded.

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
KOHA	Partially	3.22.03.000	2016

#### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	<b>Text Books</b>	<b>5396</b>	<b>1207279</b>	<b>257</b>	<b>35579</b>	<b>5653</b>

[View File](#)

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
<b>Existing</b>	<b>25</b>	<b>11</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>0</b>	<b>8</b>
<b>Added</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total</b>	<b>25</b>	<b>11</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>0</b>	<b>8</b>

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

0 MBPS/ GBPS
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##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
<b>No Data Entered/Not Applicable !!!</b>	

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
5	3.8	2	1.5

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<p>The college ensures optimal allocation and utilization of the available financial resources for maintenance and upkeep of different facilities by holding regular meetings of various committees constituted for this purpose Laboratory Record of maintenance account is maintained by supervisor of the Institution. Other measures to maintain laboratories are as follows The calibration, repairing and maintenance of sophisticated lab equipments are done</p>
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by the technicians of related owner enterprises. The microscopes used for biological and geological experiments are annually cleaned and maintained by the concerned departments and record of maintenance is maintained by lab technicians and supervised by HODs of the concerned departments. Library The requirement and list of books is taken from the concerned departments and HODs are involved in the process. The finalized list of required books is duly approved and signed by the Principal. Suggestion box is installed inside the reading room to take users feedback. Their continuous feedback helps a lot in introducing new ideas regarding library enrichment. To ensure return of books, 'no dues' from the library is mandatory for students before appearing in exam.

The proper account of visitors (students and staff) on daily basis is maintained. Other issues such as weeding out of old titles, schedule of issue/ return of books etc are chalked out / resolved by the library committee.

Sports: Regarding the maintenance of Badminton, Volly Ball court, the college sports in charge consult coaches. In their guidance accommodates are arranged.

During the session annual sports meet was organized by the sports teacher. Computers Computer maintenance through AMC is done regularly and nonrepairable systems are disposed off. Classrooms The College has a building committee for maintenance and upkeep of infrastructure. At the departmental level, HoDs submit their requirements to the Principal regarding classroom furniture and other. The college development fund is utilized for maintenance and minor repair of furniture and other electrical equipments. With the help of the two full time sweepers cleanliness of class rooms is maintained. They are well equipped with modern tools of cleaning such as mops, gloves and vacuum cleaner.

A complaint register is maintained in office in which students as well as faculty can register their problems which are resolved within a set time frame.

Students are sensitized regarding cleanliness and motivated for energy conservation by careful use of electricity in classrooms. There are technicians, masons, plumbers, carpenters deputed by management who ensure the maintenance of classrooms and related infrastructure.

<http://www.edbdtc.org.in>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
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No Data Entered/Not Applicable !!!

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	5
<a href="#">View File</a>	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sports	Institution	300
Cultural activities	Institution	200
<a href="#">View File</a>		

## 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Activity of Student Council representation of students on academic administrative bodies/committees of the institution: College generates a platform for the active participation of the students in the various academic administrative bodies including other activities. This empowers the students in gaining leadership qualities, rules, regulations and execution skills. Each council has a representative council, which is called Class Committee and includes its selection, constitution, activities. The composition of student members is of one who has more integrity with other students of each section is nominated as class representatives, for all the sections. The Student Council helps students share ideas, interests, and concerns with lecturers and principal. They often also help raise funds for wide activities, including social events, community projects, helping people in need and college reform. Various programs like paper presentations, workshops and seminars are organized by these bodies every year. Cultural Committee. Discipline AntiRagging Committee. Sports Games Committee Public Awareness Committee

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The institution has an Alumni Association but it is not registered. The association was framed in December, 2011 and the executive body was elected with mutual consensus from among the outgoing students those who are engaged in various types of activities specially in teaching learning activities.

5.4.2 – No. of enrolled Alumni:

27

5.4.3 – Alumni contribution during the year (in Rupees) :

20000

5.4.4 – Meetings/activities organized by Alumni Association :

March every year

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The decentralized governance model is evident in every sphere as each department/faculty functions as a separate subunit, in deciding and implementing the studentcentric programmes and activities. The Management is participative and regular meetings are convened amongst the Management members, Principal, faculty and the students in implementing efficient plans. All the departments are requested to present their Annual Action Plan at the beginning of every academic year with a clear cut roadmap to deliver the same. The matters at the department level are discussed by the HOD with the faculty team in consultation with the Principal. This gives the faculty an enormous sense of belonging and pride in the institution and this brings out the best in them. Once a year, a get together meeting between staff and Governing Council members is indeed a moment to cherish, wherein all matters of importance, including the strategic ones are discussed with an equal opportunity for all the staff members to express their constructive suggestions to the council. The meeting of the President with the staff at the beginning of every semester is indeed a reflection of the participative style of the Management.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	<p>We are using LCD, ICT tools to enhance the quality of teaching and learning. 1. Semester Precommencement Preparations ? Departmental Academic Calendar ? Lecture plans ? Course learning Objectives and Course Outcomes ? Topic learning Objectives and Outcomes ? Lecture notes ? Updating the library with appropriate books as suggested by the faculty ? Modifying the laboratories to cater for the needs of revised syllabus and new technology. 2. Monitoring the teaching process through ? Online feedback from students (Mid semester and end semester) ? Audit of completed syllabus(Monthly) ? Result analysis at the end of semester examination. 3. Addressing issues of individual student ? Additional classes for slow learners ? Personal guidance to students approaching with difficulties Guidelines of IQAC and submission of AQAR. ? Mentoring of students to motivate •Addressing the student personal issues is also done by various committees like Anti ranging committee.</p>
Examination and Evaluation	<p>The institution will follow the rules and regulations framed by the University to conduct examination and Evaluation.</p>
Library, ICT and Physical Infrastructure / Instrumentation	<p>The volume of new journal, conference and curriculum related books are added to library. WiFi campus. The college has seminar hall with LCD projector, system with internet connection.</p>
Admission of Students	<p>201718 Admission details: Sl. NO. Course No of students 1 B.Ed. 100 2 M.Ed. 50</p>
Curriculum Development	<p>The institution is affiliated to The West Bengal University of Teachers Training Education Planning and Administration. The curriculum will be framed by the University.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details



Finance and Accounts	Tally software package is used.
Examination	Semester wise Examination conducted by the university.
Student Admission and Support	Student admission are conducted by the university through their web portal.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
<b>No Data Entered/Not Applicable !!!</b>				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
<b>No Data Entered/Not Applicable !!!</b>						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
<b>No Data Entered/Not Applicable !!!</b>				
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
24	24	14	14

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<b>No Data Entered/Not Applicable !!!</b>		

### 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal and external financial audits are conducted regularly in the institute.
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
<b>No Data Entered/Not Applicable !!!</b>		
No file uploaded.		

6.4.3 – Total corpus fund generated

<b>No Data Entered/Not Applicable !!!</b>
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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	IQAC
Administrative	Nil	Nil	No	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Each department in the institution conducts parent teachers meeting thrice in a semester to obtain the feedback of their Wards to improve the quality of education. Mentor meeting is conducted for the students by the individual faculty to ensure the improvement in academics and cocurricular activities. The purpose of this meeting is to conduct the SWOT (Strength, Weakness, Threats and Opportunities) analysis of students.
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6.5.3 – Development programmes for support staff (at least three)

Soft skill training program
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

National and institutional level seminar are organized by the institute.
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Celebration of National Youth Day	26/12/2017	12/01/2018	12/01/2018	200
2018	Organizing cleanliness awareness programme	15/09/2018	22/09/2018	25/09/2018	200
2018	Organizing National	17/09/2018	28/09/2018	29/09/2018	100

**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES****7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
<b>No Data Entered/Not Applicable !!!</b>				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

**No Data Entered/Not Applicable !!!**

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
<b>No Data Entered/Not Applicable !!!</b>		

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
<b>No Data Entered/Not Applicable !!!</b>							
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
<b>No Data Entered/Not Applicable !!!</b>		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
<b>No Data Entered/Not Applicable !!!</b>			
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

**Energy conservation** The buildings are fitted with glass windows for max utilization of natural light. Lights and fans are switched off when not required. Energy saving awareness program has been initiating among the staff and students. The college has gradually moved on from normal light bulbs (least required wattage) to tube lights, slim lights, CFLs, LEDs etc. Monitor from LCD monitors thus conserving energy to the extent required. Use of renewable energy It is planning to use the renewable energy in the campus. Water harvesting It is planning to harvest rainwater in the campus. However, Waste water recycled and used for garden. There is enough extent of plantation to reduce evaporative

loss and soil erosion. Efforts for Carbon neutrality The College has been nurturing a large number of plants and trees which can absorb carbon dioxide. The Institute restricted the usage of plastic bags in the campus. Routine inspection of college vehicles and generator set and other equipment ensures lowest possible emission and pollution free environment thereby neutralizing the carbon effect. Other than this the green lawns and plantation is also helpful in fixation of carbon content present in environment and helps in making pollution free environment. Usage of plastics is strictly discouraged. Waste segregation is done at source with separate bins for dry and wet wastes.

Plantation Every year in 1st week of July during Vana Mahotsav, students of Eastern Dooars B.Ed. Training College participate with enthusiasm in plantation drive. This drive is to remind the young citizens the importance of environment and ecology for sustainable development. Different plants are nurtured with care. The College drives into the space for trees, Garden and open spaces to protect the campus in Green. Title of the practice: Integrated Teaching Integrated learning encourages students to see the interconnectedness and interrelationships between the curriculum areas. Rather than focusing on learning in isolated curriculum areas, an integrated program is based on skill development around a particular theme that is relevant to the student in the class. Integral to the model of integrated learning is the inquiry approach. Students are active learners who research, interpret, communicate, and process learning to both others and themselves. Inquiry approaches allow for students to construct meaning using their prior knowledge on a subject, and new knowledge gained during the learning process. Integrated learning incorporates multiple subjects, which are usually taught separately, in an interdisciplinary method of teaching. The goal is to help students remain engaged and draw from multiple sets of skills, experiences and sources to aid and accelerate the learning process. Integrated Teaching Includes a. Quiz b. Peer Learning: Peer learning ? is a form of cooperative learning that enhances the value of student interaction.

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

Best Practices Two institutional best practices Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link 1. Title of the Practice: Promotion of universal values among students. 2.Objectives of the Practice: In today's world, where majority of the people are pursuing only self interests relentlessly, the institution recognises the need to inculcate universal values like promotion of truth, selflessness, righteousness etc. The value education cell of our college is working with this goal. 3.context: The value education cell inculcates among the students. a) harmonious development of body, mind and soul and promotion of universal values. b)Cultivate inner calmness-a way to peace c) to help others d) to preach and practice truthfulness. e) to deal with academic and emotional stress by tapping their inner sources of strength. f) to develop a positive attitude The practice: The cell has organised the following activities. a)A class on moral values held on 19.02.2018 b) Counseling session held on 23.02.2018 c) Celebration of Fraternity, Brotherhood and follow feelings through vasant utsav on 08.03.2018 d) A programme on promotion of universal values on 16.04.2018 Evidence of Success: Students are increasingly taking interest in this practice. They are regularly attending these classes despite their packed schedule of usual classes. Problem encountered: i) Shortage of infrastructural facilities: A separate room is needed to hold these classes. Resources required: Removal of infrastructural bottlenecks and more experts will help to strengthen this practice further. Best practice-2: The title: Wastes Management. Objectives of the practice: A group to deal with waste management in the campus is formed constituting of students and staff of

the college. The objectives of this group are: a) to generate awareness among students of managing wastes. b) to involve the students in cleaning their college campus. c) to set up waste bins in sufficient numbers to avoid littering. d) to generate consciousness among students about e-waste accumulation and disposal of e-waste from the college campus. e) to promote a sense of hygiene among students. 3. The context: The content of the practice is to carry out waste management in a participative manner involving both students and teachers. 4. The Practice: A institutional level lecture session on "waste management , Recycling and Your Role" was organised by IQAC of the college on 23.05.2018 . During the programme an oath was taken by both staff and students of the college to clean the college campus regularly. Also keeping the vicinity of the college was considered a high priority. 5. Evidence of success: As an outcome of the programme ,group of 10 students were formed with a leader from each group. Each student in the group was asked to give a feedback on the waste scenario of the college and how it can be improvised. Also a WhatsApp group was formed for easy access of the students. Important message are regularly uploaded in the group so that students actively involved can be informed at the earliest. Problems encountered Resources Required: Funding and Infrastructural bottlenecks are the main problems encountered availability of funds and removal of infrastructural bottlenecks together with increased students participation will make this practice a grand success.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.edbdtc.org.in>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Details of the performance of the institution in one area distinctive to its vision, priority and thrust:- The vision of the institute to develop human resource for furtherance of knowledge through teaching, research and innovation and ranked amongst the top educational institutions of the world for the better service to the humanity in general and our nation in particular. The institute has established its distinctive approach towards this comprehensive Vision Excellence in Academics and Exploration of Knowledge through Research Exponent for Development of a Rounded Personality with Global Vision and Social Responsibility. Participation of students in Co-Curricular Activities (CCA) and Extra Curricular Activities (ECA) like Seminar, Lecture sessions, Hands on training Programs, Ecological and historical visits, social welfare programmes helps to enhance all rounded personality to strongly face the turbulent road of the future and teaching learning process. Experiences and appreciations gained through these activities assist students during internships. Career guidance, Personal counseling, training are well structured through a Mentoring Training. The Institute's determination to be transformed in to a centre for major research is therefore a commitment to offer high quality teaching. Value education classes are conduct regularly for all students throughout the academic sessions to enable them for decisions making and make in form choices for life. Throughout all our activities and programmes the college will continue to promote equality and celebrate diversity and contribute to the development of the society and institution. Understanding, respect, professionalism, unity, enthusiasm and pride will be central to everything we do for students.

Provide the weblink of the institution

<http://www.edbdtc.org.in>

## 8.Future Plans of Actions for Next Academic Year

We want to develop the educational area for the educational improvement of the students of Alipurduar district surroundings and we also wish to increase academic facilities in our institution. We are trying to improvement the following:- 1) We have desired to open Integrated Teacher Education Programme (ITEP). For this purpose a new building consisting of eight class rooms measuring about 10000 sq.ft is under construction and about 90 of that construction has been completed. We have already applied for the affiliation of ITEP course to the concern authority so that we may open the course very soon. We think that the students of Alipurduar district and surroundings will be benefitted with this course. 2) We wish all round development of the students and they will be developed in body and mind. For this purpose, we have desired to implement the Yoga awareness programme for our students. We already arrange the educational tour frequently in various yoga centers specially in Phuntshiling Yoga Centre, Phuntshiling, BhutanThe students will be enriched in yoga training under the guidance of our Physical Education Teacher.