Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**EASTERN DOOARS B.ED. TRAINING COLLEGE**
Name of the head of the Institution	**Dr. Sanatana Tripathy**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**03564222413**
Mobile no.	**9474767570**
Registered Email	**edbdtc@gmail.com**
Alternate Email	**edbdtc@rediffmail.com**
Address	**Vill. & P.O. Bhatibari, Dist. Alipurduar, PIN-7.36121, W.B.**
City/Town	**Alipurduar**
State/UT	**West Bengal**
Pincode	**736121**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**Self financed**
Name of the IQAC co-ordinator/Director	**Prosenjit Debnath**
Phone no/Alternate Phone no.	**03564222413**
Mobile no.	**7548055967**
Registered Email	**edbdtc@gmail.com**
Alternate Email	**edbdtc@rediffmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.edbdtc.org.in

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.edbdtc.org.in

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.31**	**2017**	**27-Nov-2017**	**26-Nov-2022**

6. Date of Establishment of IQAC

16-Jul-2014

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Organizing workshop on Save Energy and Environmental protection	**10-Feb-2020** **2**	**100**

Organizing the Basanta Utsab	07-Mar-2020 1	250
The Vigilance Awareness Week	27-Oct-2020 7	100
[View File](#)		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	No
Upload latest notification of formation of IQAC	No Files Uploaded !!!
10. Number of IQAC meetings held during the year :	3
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	No
Upload the minutes of meeting and action taken report	No Files Uploaded !!!
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Organizing workshop on Save Energy and environmental protection.

Different types of web-based programme during COVID-19 pendamic situation.

Online classes for students through whatsapp and google class room apps.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes

Enhancement of extra curricular activities	Outside classroom activities for wholesome development of mind and acquiring skills, Continuous evaluations through projects, presentations and quizzes, etc. Healthy interaction between students and faculty which goes beyond the classrooms Learning beyond curriculum.
Save energy and environmental awareness activity	Project based learning as students were encouraged and assigned some topics related to Environment development of healthy environment in rural areas.
Regular tutorials are conducted through web based learning	To strengthen weak students and slow learners to improve maximum results

[View File](#)

14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
Governing Body	18-Nov-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**

16. Whether institutional data submitted to AISHE:	**Yes**

Year of Submission	**2020**

Date of Submission	**27-Feb-2020**

17. Does the Institution have Management Information System ?	**No**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Our students start off their journey with freshers welcome Programme, which was held in the month of July, which cemented the students' path to start their journey full of interest, passion, knowledge & enthusiasm. The well planned curriculum delivery and documentation is elucidated below: 1. Communication of Vision and Mission to our chief stakeholders: Our Vision and Mission statements are well communicated to all our stakeholders through the College Web site https://www.edbdtc.org.in. and notice boards. 2. Preparation and circulation of college and individual time-tables to students. Time Table has been prepared

well in advance in accordance with the guidelines of University curriculum. The time table and faculty work load is maintained strictly as per the University credits. Extra-curricular activities are also incorporated in the time table to benefit the students in their future career opportunities. Time table is corresponded to all students by pasting it on the college Notice Boards. 3. Implementation of different pedagogy including case study, group discussion etc. Debates, Quiz and other relevant activities have been introduced in subject fields in connection with the University curriculum.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepren urship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes

Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The institution has collected feedback from the outgoing students, teachers, employers, Alumni and Parents respectively and after due consideration of the feedback given by the above noted stakeholders the followings are the important land marks 1. In case of student feedback it is found that most of the students desired to uplift the curriculum in a more flexible manner.They opted for less practical activity and more emphasis on class activity. Most of the students intent to depend on ICT based teaching process and also opted to introduce ICT based curriculum in the institution. 2. So far as teachers feedback is concerned it is found that most of the teachers of this institution are very eager to develop their academic skill through orientation and refresher courses but time is the major constraint. Most of the teachers opted for developing the existing situation of the institution. 3. From analyzing the employers feedback it has come to the common occlusion that the employers are mainly concerned with developing team spirit in the institution. They also opted to increase teaching learning mechanism through the application of ICT mechanism. 4. In case of Alumni it is found that they opted for developing research activities, capacity building among the students and skill development. Their feed back suggested that they emphasized on inter disciplinary project in the institution. 5. After analyzing the feedback from parents s found that most of the parents are interested for developing extension activity of the institution. They also opted for organizing several social awareness programmes.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	Teacher Education	100	100	97
MEd	PG course in Education	50	50	41
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	97	41	15	8	5

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of	Number of	ICT Tools and	Number of ICT	Numberof smart	E-resources and

Teachers on Roll	teachers using ICT (LMS, e-Resources)	resources available	enabled Classrooms	classrooms	techniques used
5	0	15	1	1	0
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The Remedial Classes have been institutionalized after the implementation of the Mentoring System. Need Based remedial classes have proved to be beneficial to the students in particular and the entire college in general. The institutional practice of Mentoring System has considerably enhanced the campus environment and brought about: 1. Enhanced contact hours between Mentors with their respective students 2. Improvement in students' attendance records 3. Minimized student dropout rates (apparently due to Mentors' intervention before a student falls short of attendance or has been regularly abstaining from classes) 4. Identification of slow learners for conducting Remedial Classes 5. Advanced learners identified and encouraged with incentive prizes.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
291	23	1:13

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
26	23	3	2	5

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	APE00557	Semester	08/12/2020	29/12/2020
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Internal practicum, assignments, individual and group seminars, unit tests are arranged regularly by the institution through the faculties. The conclusions made by such activities are observed and further used to improve teaching and learning mechanism. Students are guided and encouraged by faculties and subject experts for their future.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250

words)

Academic calendar is prepared by Principal,) in consultation with senior most faculty members. 1. In the beginning of the academic session the students are apprised of academic calendar and same is uploaded on college website and displayed on notice boards and at strategic locations. 2. Only head of the institution can incorporate minor changes in academic calendar which he or she may deem fit considering the unforeseen circumstances. 3. The Schedule of All Examinations is given in academic calendar. 4. The course teachers announce the syllabus and display question bank. 5. Assignments are submitted by students as per the dates given in academic Calendar. Following table shows the schedule of internal and external evaluation and the activities during the session: Academic Calendar (July, 2019 to June,2020) Sl. No. Date Events 1. 01/07/2019 Commencement of classes for B.Ed., M.Ed. D.El.Ed. 2. 19/07/2019 Fresher's day 3. 27/07/2019 Celebration of College Foundation Day 4. 15/08/2019 Celebration of Independence Day 5. 15/08/2019 Observation of Teachers Day 6. 05/09/2019 School Internship – B.Ed. 3rd Semester 7. 01/08/2019 to 30/11/2019 Puja Vacation 8. 2nd week of November,2019 Internal Assessment and Individual Seminar 9. 3rd week of November,2019 External Practical Examination 10. 1/12/2019 – 15/12/2019 Evaluation Theoretical exam. 11. 16/12/2019 – 31/12/2019 Semester break and evaluation and publication of result 12. 02/01/2020 Commencement of 2nd semester classes for B.Ed. M.Ed. 13. 13/01/2020 Birth day of Swami Vivekananda / Celebration of National Youth Day 14. 16/01/2020 University Foundation Day 15. 17/01/2020 Annual Sports meet-2020 16. 23/01/2020 Birth day of Netaji Subhash Chandra Bose 17. 26/01/2020 Republic Day 18. 29/01/2020 Saraswati Puja 19. 21/02/2020 Celebration of International Language Day 20. 08/03/2020 International Women's day celebration 21. 08/04/2020 Exhibition (Language, Science, Social Science and Mathematics) 22. 15/04/2020 – 15/05/2020 Teaching Internship Programme 23. 08/05/2020 Celebration of Rabindra Jayanti 24. 3rd Week of May 2020 Internal Assessment and Individual Seminar Presentation 25. 4th week of May 2020 External Practical Assessment 26. 02/05/2020 – 15/05/2020 Submission of Dissertation (M.Ed. Dept.) 27. 30/05/2020 Farewell of 4th Semester B.Ed. and M.Ed. students. 28. 01/06/2020 - 15/06/2020 External theoretical written examination 29. 16/06/2020 - 30/06/2020 Semester Break, publication of result. 30. 21/06/2020 Celebration of International Yoga Day. 31. 30/06/2020 End of academic year (July 2019 to June 2020)

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.edbdtc.org.in

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
APE00826	MEd	PG course in Teacher Education	41	41	100
APE00557	BEd	Teacher Education	97	97	100
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)
http://www.edbdtc.org.in

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Two days workshop on Save energy and Environmental Protection.	Education	10/02/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Education	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication

No Data Entered/Not Applicable !!!	
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	0	0	0
[View File](#)				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
No Data Entered/Not Applicable !!!				
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
22	18.5

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
No Data Entered/Not Applicable !!!	
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
KOHA	Partially	3.22.03.000	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	5832	1276248	17	2890	5849	1279138
Reference	14	292	0	0	14	292

Books						
Journals	3	1940	0	0	3	1940
Others(s pecify)	60	1095	0	0	60	1095

[View File](#)

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departme nts	Available Bandwidt h (MBPS/ GBPS)	Others
Existin g	25	11	1	1	1	1	2	0	8
Added	0	0	0	0	0	0	0	0	0
Total	25	11	1	1	1	1	2	0	8

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
4	3	1	1.5

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

> The college ensures optimal allocation and utilization of the available financial resources for maintenance and upkeep of different facilities by holding regular meetings of various committees constituted for this purpose Laboratory Record of maintenance account is maintained by supervisor of the Institution. Other measures to maintain laboratories are as follows The calibration, repairing and maintenance of sophisticated lab equipments are done by the technicians of related owner enterprises. The microscopes used for biological and geological experiments are annually cleaned and maintained by

the concerned departments and record of maintenance is maintained by lab technicians and supervised by HODs of the concerned departments. Library The requirement and list of books is taken from the concerned departments and HODs are involved in the process. The finalized list of required books is duly approved and signed by the Principal. Suggestion box is installed inside the reading room to take users feedback. Their continuous feedback helps a lot in introducing new ideas regarding library enrichment. To ensure return of books, 'no dues' from the library is mandatory for students before appearing in exam. The proper account of visitors (students and staff) on daily basis is maintained. Other issues such as weeding out of old titles, schedule of issue/ return of books etc are chalked out / resolved by the library committee. Sports: Regarding the maintenance of Badminton, Volly Ball court, the college sports in charge consult coaches. In their guidance accommodates are arranged. During the session annual sports meet was organized by the sports teacher. Computers Computer maintenance through AMC is done regularly and nonrepairable systems are disposed off. ClassroomsThe College has a building committee for maintenance and upkeep of infrastructure. At the departmental level, HoDs submit their requirements to the Principal regarding classroom furniture and other. The college development fund is utilized for maintenance and minor repair of furniture and other electrical equipments. With the help of the two full time sweepers cleanliness of class rooms is maintained. They are well equipped with modern tools of cleaning such as mops, gloves and vacuum cleaner. A complaint register is maintained in office in which students as well as faculty can register their problems which are resolved within a set time frame. Students are sensitized regarding cleanliness and motivated for energy conservation by careful use of electricity in classrooms. There are technicians, masons, plumbers, carpenters deputed by management who ensure the maintenance of classrooms and related infrastructure.

http://www.edbdtc.org.in

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nill	Nill	Nill
Financial Support from Other Sources			
a) National	Nill	Nill	Nill
b)International	Nill	Nill	Nill
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited	Number of benefited	Number of students who	Number of studentsp placed

		students for competitive examination	students by career counseling activities	have passedin the comp. exam	

<div align="center">No Data Entered/Not Applicable !!!</div>

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal

<div align="center">No Data Entered/Not Applicable !!!</div>

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed

<div align="center">No Data Entered/Not Applicable !!!</div>

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to

<div align="center">No Data Entered/Not Applicable !!!</div>

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying

<div align="center">No Data Entered/Not Applicable !!!</div>

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Sports	Institution	150
Organizing the Basanta Utsab and Cultural Activity	Institution	150

<div align="center">[View File](#)</div>

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Activity of Student Council representation of students on academic administrative bodies/committees of the institution: College generates a platform for the active participation of the students in the various academic administrative bodies including other activities. This empowers the students in gaining leadership qualities, rules, regulations and execution skills. Each council has a representative council, which is called Class Committee and includes its selection, constitution, activities. The composition of student members is of one who has more integrity with other students of each section is nominated as class representatives, for all the sections. The Student Council helps students share ideas, interests, and concerns with lecturers and principal. They often also help raise funds for wide activities, including social events, community projects, helping people in need and college reform. Various programs like paper presentations, workshops and seminars are organized by these bodies every year. Cultural Committee. Discipline Anti Ragging Committee. Sports Games Committee Public Awareness Committee.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The institution has an Alumni Association but it is not registered. The association was framed in December, 2011 and the executive body was elected with mutual consensus from among the outgoing students those who are engaged in various types of activities specially in teaching learning activities.

5.4.2 – No. of enrolled Alumni:

30

5.4.3 – Alumni contribution during the year (in Rupees) :

20000

5.4.4 – Meetings/activities organized by Alumni Association :

1 Week of March every year.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The decentralized governance model is evident in every sphere as each department/faculty functions as a separate subunit, in deciding and implementing the studentcentric programmes and activities. The Management is participative and regular meetings are convened amongst the Management members, Principal, faculty and the students in implementing efficient plans. All the departments are requested to present their Annual Action Plan at the beginning of every academic year with a clear cut roadmap to deliver the same. The matters at the department level are discussed by the HOD with the faculty team in consultation with the Principal. This gives the faculty an enormous sense of belonging and pride in the institution and this brings out the best in them. Once a year, a get together meeting between staff and Governing Council members is indeed a moment to cherish, wherein all matters of importance, including the

strategic ones are discussed with an equal opportunity for all the staff members to express their constructive suggestions to the council. The meeting of the President with the staff at the beginning of every semester is indeed a reflection of the participate style of the Management.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	2019-2020 Admission details: Sl. NO. Course No of students 1 B.Ed. 100 2 M.Ed. 50
Library, ICT and Physical Infrastructure / Instrumentation	The volume of new journal, conference and curriculum related books are added to library. WiFi campus. The college has seminar hall with LCD projector, system with internet connection.
Examination and Evaluation	The institution will follow the rules and regulations framed by the University to conduct examination and Evaluation.
Teaching and Learning	We are using LCD, ICT tools to enhance the quality of teaching and learning. 1. Semester Precommencement Preparations ? Departmental Academic Calendar ? Lecture plans ? Course learning Objectives and Course Outcomes ? Topic learning Objectives and Outcomes ? Lecture notes ? Updating the library with appropriate books as suggested by the faculty ? Modifying the laboratories to cater for the needs of revised syllabus and new technology. 2. Monitoring the teaching process through ? Online feedback from students (Mid semester and end semester) ? Audit of completed syllabus(Monthly) ? Result analysis at the end of semester examination. 3. Addressing issues of individual student ? Additional classes for slow learners ? Personal guidance to students approaching with difficulties Guidelines of IQAC and submission of AQAR. ? Mentoring of students to motivate •Addressing the student personal issues is also done by various committees like Anti ranging committee.
Curriculum Development	The institution is affiliated to The West Bengal University of Teachers Training Education Planning and Administration. The curriculum will be framed by the University.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Finance and Accounts	Tally software package is used.
Examination	Semester wise examination conducted by the university.
Student Admission and Support	Student admission are conducted by the university through their web portal.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
23	23	14	14

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
No Data Entered/Not Applicable !!!		

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

	Internal and external financial audits are conducted regularly in the institute.				

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	IQAC
Administrative	No	Nill	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Each department in the institution conducts parent teacher meeting thrice in a year to obtain the feedback of their wards to improve the quality of education mentor meeting is conducted for the students by the individual faculty to ensure the improvement in academics and co-curricular activities. The purpose of the meeting is to conduct the SWOT (Strength, Weakness, Threats and opportunities) analysis of student.

6.5.3 – Development programmes for support staff (at least three)

Awareness Programme initiating the work culture and mental development.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Lecture session on the use of ICT.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	Organizing the save energy and environment protection workshop	04/02/2020	10/02/2020	10/02/2020	100
2020	Organizing the	27/10/2020	27/10/2020	02/11/2020	100

	vigilance awareness week					

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
No Data Entered/Not Applicable !!!				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Tree Plantation drive in the Campus

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	**Yes**	**0**
Ramp/Rails	**Yes**	**2**
Rest Rooms	**Yes**	**3**
Any other similar facility	**Yes**	**2**

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Unnecessary usage of printing Avoiding plastic Increasing greenery in campus Minimum usage of mobile phones Save energy and Water

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practices: Two institutional best practices: Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link 1. Title of the Practice: Promotion of universal values among students. 2.Objectives of the Practice: In today's world, where majority of the people are pursuing only self interests relentlessly, the institution recognises the need to inculcate universal values like promotion of truth, selflessness, righteousness etc. The value education cell of our college is working with this goal. 3.context: The value education cell inculcates among the students. a) Harmonious development of body, mind and soul and promotion of universal values. b) Cultivate inner calmness-a way to peace c) To help others d) To preach and practice truthfulness. e) To deal with academic and emotional stress by tapping their inner sources of strength. f) To develop a positive attitude The practice: The cell has organized the following activities. a) A class on moral values held on 18.02.2020 b) Counseling session held on 23.02.2020 c)Celebration of Fraternity, Brotherhood and follow feelings through Vasant Utsav on 15.03.2020 d) A programme on promotion of universal values on 16.04.2020 Evidence of Success: Students are increasingly taking interest in this practice. They are regularly attending these classes despite their packed schedule of usual classes. Problem encountered: i) Shortage of infrastructural facilities: A separate room is needed to hold these classes. Resources required: Removal of infrastructural bottlenecks and more manpower will help to strengthen this practice further. Best practice-2: The title: Wastes Management. Objectives of the practice: A group to deal with waste management in the campus is formed constituting of students and staff of the college. The objectives of this group are: a)to generate awareness among students of managing wastes. b) to involve the students in cleaning their college campus. c) to set up waste bins in sufficient numbers to avoid littering. d) to generate consciousness among students about e-waste accumulation and disposal of e-waste from the college campus. e) to promote a sense of hygiene among students. 3.The context: The content of the practice is to carry out waste management in a participative manner involving both students and teachers. 4.The Practice: An institutional level lecture session on "waste management, Recycling and Your Role" was organized by IQAC of the college on 05.03.2020. During the programme an oath was taken by both staff and students of the college to clean the college campus regularly. Also keeping the vicinity of the college was considered a high priority. 5.Evidence of success: As an outcome of the programme , group of 10 students were formed with a leader from each group. Each student in the group was asked to give a feedback on the waste scenario of the college and how it can be improvised. Also a WhatsApp group was formed for easy access of the students. Important message are regularly uploaded in the group so that students actively involved can be informed at the earliest. Problems encountered Resources Required: Funding and Infrastructural bottlenecks are the main problems encountered Availability of funds and removal of infrastructural bottlenecks together with increased students participation will make this practice a grand success.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://edbdtc.org.in

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Details of the performance of the institution in one area distinctive to its

vision, priority and thrust:- The vision of the institute to develop human resource for furtherance of knowledge through teaching, research and innovation and ranked amongst the top educational institutions of the world for the better service to the humanity in general and our nation in particular. The institute has established its distinctive approach towards this comprehensive Vision Excellence in Academics and Exploration of Knowledge through Research Exponent for Development of a Rounded Personality with Global Vision and Social Responsibility. Participation of students in Co-Curricular Activities (CCA) and Extra Curricular Activities (ECA) like Seminar, Lecture sessions, Hands on training Programs, Ecological and historical visits, social welfare programmes helps to enhance all rounded personality to strongly face the turbulent road of the future and teaching learning process. Experiences and appreciations gained through these activities assist students during internships. Career guidance, Personal counseling, training are well structured through a Mentoring Training. The Institute's determination to be transformed in to a centre for major research is therefore a commitment to offer high quality teaching. Value education classes are conduct regularly for all students throughout the academic sessions to enable them for decisions making and make in form choices for life. Throughout all our activities and programmes the college will continue to promote equality and celebrate diversity and contribute to the development of the society and institution. Understanding, respect, professionalism, unity, enthusiasm and pride will be central to everything we do for students

Provide the weblink of the institution
http://edbdtc.org.in

8.Future Plans of Actions for Next Academic Year

Eastern Dooars B.Ed. Training College is planning to bring about on all round development of the institution with the implementation of the following plans of action. 1. Clean, Green and Polythene free campus. 2. Workshop for students on skill development programme. 3. Awareness programme on New Education Policy2020 among the teachers and students. 4. Organization of Seminars / Workshops on use of ICT in Quality Teaching Learning and Research Methodology for quality research work. 5. More ICT enabled class – rooms. 6. Online feedback system for students and other stakeholders. 7. To ensure quality of academic programmes. 8. To organize variety of Co-curricular activities for holistic development of student in present competitive world.